

**Avon Public Library BOD Meeting**  
**Board Room, Avon Public Library**  
**Date: September 17, 2024**

Item	Summary					Disposition
Call to order	Nicole Nunziata called the meeting to order at 7 pm.					Quorum = 7
	<b>Attendee</b>	<b>Role</b>	<b>Voting</b>	<b>Present</b>	<b>Absent</b>	# 12 voting present
	Nicole Nunziata	BOD President	Y	Y		
	Amee Mody	BOD Vice President	Y	Y		
	Rob Berman	BOD Treasurer	Y	Y		
	Colette Slover	BOD Secretary	Y	Y		
	Anne McNeely	BOD Member	Y	Y		
	Beth Dance	BOD Member	Y	Y		
	Deborah Sacks	BOD Member	Y	Y		
	Donna Gianini	BOD Member	Y	Y		
	Himanshu Singh	BOD Member	Y	Y		
	Joan Reiskin	Friends of the Library	Y	Y		
	Natalie Bowers	BOD Member	Y	Y		
	Paula Schwartz	BOD Member	Y	Y		
	Glenn Grube	Library Director	N	Y		
	LeonaMae Page	Clerk	N	Y		
	<b>Review and Approvals</b>					
Review and Adoption of Agenda	Joan Reiskin made a motion to adopt the agenda. Paula Schwartz seconded. (Approved.)					# 12 Yes
Review and Approval of BOD Meeting Minutes	Natalie Bowers made a motion to approve the July meeting minutes. Himanshu Singh seconded. Beth Dance and Himanshu Singh abstained. (Approved.)					# 10 Yes # 2 Abstain
Review and Approval of Treasurer's Report – Rob	Rob Berman presented his written financial operations update for July and August. Amea Mody made a motion to accept the Treasurer's report. Donna Gianini seconded. (Approved.)					# 12 Yes
	<b>New Business</b>					
Librarian's Report – Glenn	Glenn shared highlights from his written report and announced four new staff members: Haley Bertsch and Susan Aseltine, Pages in the Children's Department; Molly Aiudi, Library Technical Assistant; and Shu Zhang, Technology Librarian.					No Vote
Friends of the Library Report – Joan	The Friends are preparing for their October book sales and their Election Night "Escape the Politics" author program.					No Vote
2025 Library calendar and BOD meeting dates	Nicole Nunziata presented the proposed 2025 Library calendar. Rob Berman made a motion to accept the calendar as presented. Amea Mody seconded. (Approved.)					# 12 Yes
	Nicole Nunziata presented the proposed 2025 Board of Directors meeting					# 12 Yes

	dates. Rob Berman made a motion to accept the meeting dates as presented. Natalie Bowers seconded. (Approved.)	
Alcohol waiver request	Glenn Grube presented an alcohol waiver request for the October 22 book launch with author Marilyn Simon Rothstein. Rob Berman made a motion to approve the waiver. Joan Reiskin seconded. (Approved.)	# 12 Yes
	<b>Old Business</b>	
Operations and Administration Committee update	Nicole Nunziata reported that the staff survey has been completed. The results will be ready to share at the October board meeting. The idea of a skills survey for board members was discussed. The committee has the support of the board in creating the survey.	No Vote
Policy Committee update – Colette	The Policy Committee plans to review the Conflict of Interest, Professional Development, and Social Media policies during the fourth quarter.	No Vote
Marketing Committee update – Donna	Pilar Schmidt of the Friends along with the Marketing Committee have been working together on the bookmark project. The Friends and the Board will share the costs of printing. Donna Gianini shared samples of the four designs. Glenn Grube had a few meetings with Aspire Digital Solutions about their progress on the new website. It is expected to be launched by early November.	No Vote
Staff Engagement update – Amee	Amee Mody will invite new staff to be interviewed and attend a board meeting. Amee has been in conversation with Connecticut Sportswear regarding the upcoming order. The Board offered feedback and requested more information. Amee will follow up and bring a final proposal to the next Operations and Administration Committee meeting.	No Vote
Strategic Planning update – Paula and Natalie	Paula Schwartz and Natalie Bowers plan to visit Farmington Library for a tour and meet with the director. Natalie Bowers created an updated Board Calendar that provides a concise way to track the Board’s operational routines. Paula Schwartz is exploring a variety of events to learn more about lobbying efforts. Nicole Nunziata commented that we are interested in becoming aware of the legislative process and where we could fit in and have impact.	No Vote
Board Member Remarks	Rob Berman shared his interest in creating a Treasurers Circle. Nicole Nunziata went to the Simsbury Library Book Sale and asked about their methods. Anne McNeely spoke with Hartford Athletic who was so glad to be asked to participate in the kid’s summer reading program. Paula Schwartz enjoyed “The Counterfeit Countess” author and book discussion program at the University of Hartford that was co-sponsored by the Avon Library. Amee Mody announced the Diwali program scheduled for November 4. Glenn Grube mentioned a few upcoming ACLB workshops including one in which he will participate: “The Three-Legged Stool: Library Boards, Library Directors, and Friends of the Library.”	No Vote
Adjournment	Rob Berman moved to adjourn. Deborah Sacks seconded. The meeting adjourned at 8:24 pm. (Approved.)	# 12 Yes

Respectfully submitted, Colette Slover, Secretary