

Avon Public Library BOD Annual and Regular Meetings
Board Room, Avon Public Library
Date: October 15, 2024

Item	Summary					Disposition
Call to order	Nicole Nunziata called the meeting to order at 7 pm.					Quorum = 7
	Attendee	Role	Voting	Present	Absent	# 10 voting present
	Nicole Nunziata	BOD President	Y	Y		
	Amee Mody	BOD Vice President	Y	N	Y	
	Rob Berman	BOD Treasurer	Y	Y		
	Colette Slover	BOD Secretary	Y	Y		
	Anne McNeely	BOD Member	Y	Y		
	Beth Dance	BOD Member	Y	Y		
	Deborah Sacks	BOD Member	Y	Y		
	Donna Gianini	BOD Member	Y	N	Y	
	Himanshu Singh	BOD Member	Y	Y		
	Joan Reiskin	Friends of the Library	Y	Y		
	Natalie Bowers	BOD Member	Y	Y		
	Paula Schwartz	BOD Member	Y	Y		
	Glenn Grube	Library Director	N	Y		
	LeonaMae Page	Clerk	N	Y		
	Review and Approvals					
Review and Adoption of Agenda	Rob Berman made a motion to adopt the agenda. Anne McNeely seconded. (Approved.)					# 10 Yes
Review and Approval of BOD Meeting Minutes	Paula Schwartz made a motion to approve the September meeting minutes. Himanshu Singh seconded. (Approved.)					# 10 Yes
Review and Approval of Treasurer's Report – Rob	Rob Berman presented his written reports providing monthly, quarterly and yearly updates. Joan Reiskin made a motion to accept the Treasurer's report. Anne McNeely seconded. (Approved.)					# 10 Yes
	New Business					
Librarian's Report – Glenn	Glenn Grube presented his monthly and annual reports.					No Vote
Friends of the Library Report – Joan	Joan Reiskin invited everyone to attend the upcoming book sales and to become members of the Friends if they haven't already.					No Vote
Review and approval of the 990 tax return – Rob	Rob Berman provided an explanation of the 990 tax return form and process. Rob Berman made a motion to accept the return as prepared by Tom Roy, the Library's accountant. Paula Schwartz seconded. (Approved.)					# 10 Yes
Alcohol waiver request – Glenn	The Avon Arts Association will be exhibiting in our gallery during November. Glenn Grube presented their alcohol waiver request for their November 9					# 10 Yes

	opening reception. Joan Reiskin made a motion to approve the request. Colette Slover seconded. (Approved.)	
United for Libraries Book Banning webinar – Deborah	Deborah Sacks reviewed the content of the webinar titled <i>Banned Books 101: What Library Trustees Need to Know</i> . The webinar as well as many other opportunities for trainings continue to be available from the two presenting organizations: United for Libraries and Freedom to Read Foundation .	No Vote
	Old Business	
Operations and Administration Committee update	The committee is currently focused on the creation of a skills inventory which will inform new member recruitment. Highlights from the year include the creation of annual and biannual routines; a major review of the bylaws; and the addition of two committees. The charge of the Strategic Planning Committee was modified to include their engagement throughout the execution of the plan. Anne McNeely provided the basic format and reasoning for the skills inventory.	No Vote
Policy Committee update – Colette	Colette Slover presented the Conflict of Interest Policy and the committee’s recommendation that directors acknowledge their review and understanding of this policy on an annual basis. Anne McNeely made a motion to approve. Joan Reiskin seconded. (Approved.) The committee is in the second year of their three year cycle to regularly review 24 policies and documents, including the Friends MOA.	# 10 Yes
Marketing Committee update – Beth	Beth Dance reported on the progress of the website and the bookmark project. Deborah Sacks spoke about the benefits of working with the Friends on the bookmarks and that she looks forward to further collaborations. Glenn Grube reported that the new marketing brochure is regularly being included in the town’s welcome packet for new residents.	No Vote
Staff Engagement update – Himanshu	Glenn Grube reported on the progress of ordering shirts. Himanshu Singh mentioned something will be offered for staff appreciation in December. Rob Berman requested a proposed budget. Joan Reiskin mentioned the committee will continue to invite new staff members to board meetings.	No Vote
Strategic Planning update – Paula and Natalie	Paula Schwartz and Natalie Bowers continue to seek a conversation with a lobbyist and enjoyed their visit to the Farmington Library. They shared details about Farmington Library’s structure as well as some ideas for collaboration. They plan to attend one of their board meetings and invited them to attend ours.	No Vote
Board Member Remarks	Himanshu reported that Ameer has Diwali planning well underway.	No Vote
Adjournment	Colette Slover moved to adjourn. Rob Berman seconded. The meeting adjourned at 8:29 pm. (Approved.)	# 10 Yes

Respectfully submitted, Colette Slover, Secretary